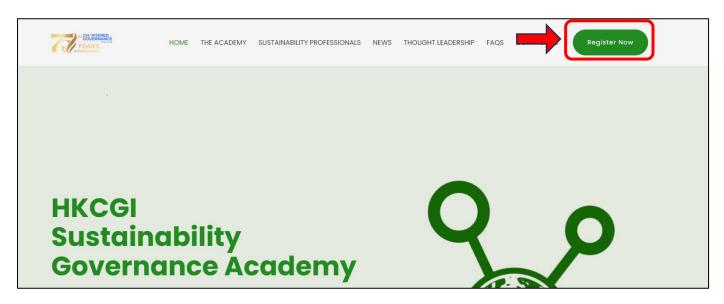


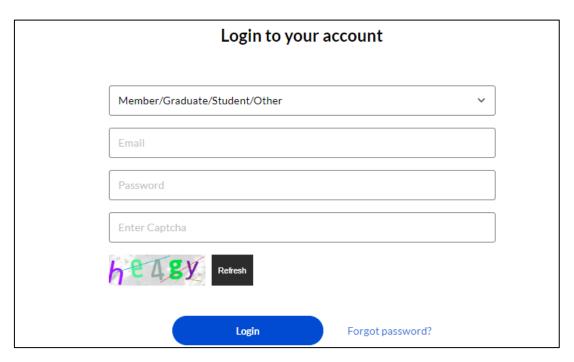
The Hong Kong Chartered Governance Institute Guidelines on Registration of Sustainability Governance Academy

HKCGI Sustainability Governance Academy (the "Academy") is open to all individuals who are current Certification Holders of the ESG Reporting Certification Course. They can register as **HKCGI Sustainability Professionals** free of charge.

<u>Step 1</u> – Go to the Academy's website (https://minisite.hkcgi.org.hk/academy/) and click "Register Now" at the top right corner. You will be directed to the login page.



<u>Step 2</u> – All Certification Holders of the ESG Reporting Certification Course should have an Institute's user account. Please enter your registered email address, password and a captcha code. Press "Login" to access to your user account.



The Hong Kong Chartered Governance Institute 香港公司治理公會 (Incorporated in Hong Kong with limited liability by guarantee) 3/F, Hong Kong Diamond Exchange Building, 8 Duddell Street, Central, Hong Kong T: (852) 2881 6177 F: (852) 2881 5050 W: hkcgi.org.hk E: academy@hkcgi.org.hk

<u>Step 3</u> – You will be directed to the online registration page. By applying to the Academy, you should read and agree to the Terms and Conditions of the Academy. Click "**Confirm**" to submit your application.

The Hong Kong Chartered Governance Institute Online Registration for Sustainability Governance Academy

The Sustainability Governance Academy (the "Academy") is a platform established and managed by The Hong Kong Chartered Governance Institute ("HKCGI" or "the Institute").

The Academy is an HKCGI offering to people who have passed HKCGI's ESG Reporting Certification Course and is not intended to constitute an association of persons but is instead to facilitate communication with HKCGI in the promotion of sustainability issues, with and designation as an *HKCGI Sustainability Professional* of the Academy shall be construed accordingly. For the avoidance of doubt, being designated as an *HKCGI Sustainability Professional* does not carry any HKCGI membership, graduateship or studentship rights or obligations.

By applying to the Academy, applicants agree to be bound by these Terms and Conditions (including the Terms and Conditions in force from time to time). Upon successful registration, applicants will be designated as **HKCGI** Sustainability Professionals of the Academy, subject to these Terms and Conditions.

HKCGI reserves the right to accept or reject any application for the designation as an *HKCGI Sustainability Professional* and/or to terminate any existing designation at its sole and absolute discretion, without assigning any reasons to which all Terms and Conditions are read subject. Also, HKCGI reserves the right to modify or change these Terms and Conditions with prior notice published on HKCGI's Sustainability Governance Academy <u>website</u>. Applicants and *HKCGI Sustainability Professionals* are advised to pay attention to such notices. In case of any disputes, the decision of HKCGI shall be final.

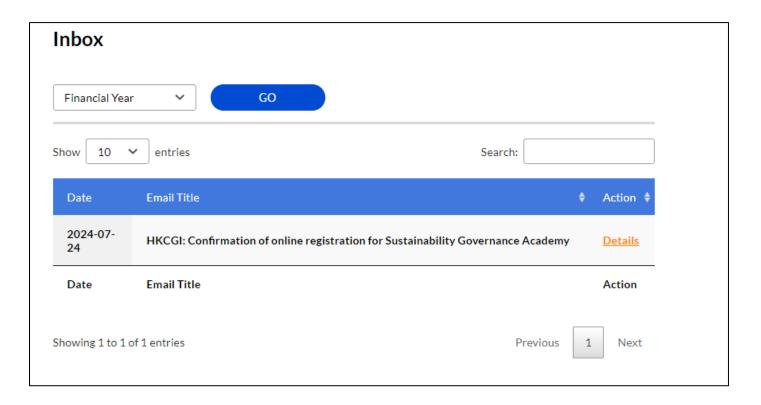
Terms & Conditions Registration Annual Renewal click and read the Terms & 3. Re-accreditation of ESG Reporting Certification Conditions of the Academy. 4. Termination General * I have read and agreed to the Terms and Conditions of the Sustainability Governance Academy. • I have read and agreed to the Statement on Collection of Personal Data. I do NOT wish to receive any marketing/promotional materials from HKCGI. (Please note that this will result in your ceasing to receive some of the information and materials that HKCGI will provide to you including information on certain goods and services, although such information may still be obtained from HKCGI website.) Confirm

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<u>Step 4</u> - The following message will be shown upon submission.



<u>Step 5</u> - You will receive a confirmation email upon successful registration.



For enquiries, please contact the HKCGI Secretariat at 2881 6177 or email to academy@hkcgi.org.hk.

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